

**Sue Morrow Elementary School
School Organizational Team Minutes
March 3, 2017
7:00 am**

The Sue Morrow School Organizational Team (hereinafter referred to as SOT or the Team) meeting was called to order at 7:00 am on March 3, 2017. The meeting was held in the conference room at Sue Morrow.

The following members were present: Michelle Adams, Casey Janosik, Laurie Nanni, Melissa Galbraith, Melisse Ports, Aaron Hafen and Nathan Conrad. No members were absent.

The minutes were read from the February meeting and were approved.

Staffing for the 2017-18 school year will remain the same. Count Day has been moved up to 8/25/17. We will know then if we will be gaining or losing positions. There will be internal movement. We are waiting to see if teachers who have expressed a desire to leave will get another job.

Read By Three – The staff would like a strategist full time next year instead of subs or professional development. The strategist position would be allocated for Nina Johnson. That position is a year to year position, dependent on the funding. It does not come out of the school's budget. The strategist works with the struggling readers. The school can also choose to use her as an interventionist. In that case, a schedule would be drawn up and she would see students all day. Or she could be used to facilitate professional development and/or as a testing coordinator. The staff will be surveyed, and then administration will make a decision as to how best she will be utilized.

Mr. Hafen asked if parent volunteers were able to help struggling students. Parents are typically asked to do the types of things that will help the teachers free up some time so they are able to work with small groups.

We have received some Title 3 funding through an ELL grant. That money needs to be used for materials specifically for ELL students. The school would like to purchase leveled readers. Specifically, Rigby Readers, which are DRA focused. Christine will get an estimate for the cost of some leveled readers.

The money can also be used for tutoring, but the books would be able to be used for a longer period of time and would impact more students than 65 hours of tutoring. The tutoring would only last for approximately 13 weeks.

A vote was taken and it was decided that books and materials would be the best use of the money. This money is for next year. If more money is allotted to the school in the future, we can always add to the leveled readers.

Nina Johnson will come to the April's meeting to discuss Read By Grade Three.

The meeting was adjourned at 7:40 am.