

**Sue Morrow Elementary School
School Organizational Team Minutes
December 6, 2019
7:30 am**

The following members were present: Casey Janosik, Michelle Adams, Nathan Conrad, Angel Giarraffa, Melisse Ports, and Melissa Galbraith.

Alisa Lund started on Tuesday, December 3, 2019. Ms. Adams informed the Team that the CTTs would be taking the NCCAT-S survey. The SOT members do not have the expertise to complete the survey as it mainly deals with curriculum, instruction, and assessments. Schools are required to complete the survey every three (3) years. Ms. Adams will share the results from the survey once she has them.

The meeting was adjourned at 7:40 a.m.

The next meeting is scheduled for January 10, 2020.